

ST. THOMAS THE APOSTLE CATHOLIC CHURCH
720 East Beach Boulevard, Long Beach, Mississippi -- 228-863-1610

COMMUNITY CENTER RESERVATION AGREEMENT/COVER PAGE

Date of Usage: _____ Number of Hours Needed: _____

Start Time: _____ End Time: _____

User's Name: _____
Address: _____
E-Mail: _____
Home Phone: _____ Cell Phone: _____

Bride's Name: _____
Address: _____
E-Mail: _____
Home Phone: _____ Cell Phone: _____

Groom's Name: _____
Address: _____
E-Mail: _____
Home Phone: _____ Cell Phone: _____

Emergency Contact Person (Designate a Person for contact on day of event):

Home Phone: _____ Cell Phone: _____

Organization: _____
Representative's Name: _____
Address: _____
E-Mail: _____
Phone: _____ Alternate Phone: _____

Fees:

Facility Use Fee \$ 1,150 _____
Reservation Deposit \$ 150 _____ Received: _____
(Non-Refundable—Due at Time of Reservation)

Balance \$ 1,000 _____ Due Date: _____
(payable in full due 90 days prior to event)

Installments: \$ _____ Received: _____
\$ _____ Received: _____
\$ _____ Received: _____

Damage Deposit \$ 500 _____ Due Date: _____ Received: _____
(payable in full 60 days prior to event—refundable if no damage)

Total Due: \$ 1,650 _____ Total Received: _____

Church Office:
228-863-1610
StThomasChurch@cableone.net

Community Center Manager:
Robert Phillips
281-773-8328
StThomasCC@cableone.net

Facility and Setup Manager:
Ben Dilorenzo
228-596-3379
bdilor4500@aol.com